

## GUILDFORD GROVE PRIMARY SCHOOL

<b><u>JOB DETAILS</u></b>	
<b>Job Title:</b>	Learning Support Assistant (Deafness)
<b>Pay scale:</b>	LPT5 (currently £25,541 - £27,492 FTE)
<b>Working hours:</b>	Monday - Friday, 8:30am - 3:30pm
<b>Reports to:</b>	Teacher in Charge of the Lighthouse

<b><u>JOB PURPOSE</u></b>
To work under the direction of the Teacher in Charge, Teachers of the Deaf, and the Class Teachers, for the development and education of deaf pupils (also with additional physical disabilities) supporting and enabling their access to the curriculum. The Learning Support Assistant will play a vital role in maximising pupil progress and attainment and ensuring equality of opportunity for the children in the Lighthouse Specialist Centre for Deaf Children.

<b><u>PRINCIPAL ACCOUNTABILITIES:</u></b>
<p><b>Communication</b></p> <ul style="list-style-type: none"><li>• To provide language support for deaf pupils to enable access to a full and complete curriculum</li><li>• To communicate/interpret the class teacher's lessons at a level appropriate for the child</li><li>• To provide sign language (SSE) in support of spoken language</li><li>• To provide British Sign Language or Signed English as appropriate for individual children</li><li>• To expand vocabulary, clarify and aid the understanding of the deaf pupil</li><li>• To reinforce and/or re-interpret communication between the child and other adults/children as appropriate</li><li>• To be responsible for reporting to the class teacher and teacher of the deaf a child's successes and any inconsistencies</li><li>• To ensure consistent and appropriate use of amplification equipment, reporting any problems as appropriate</li></ul> <p><b>Teaching Support</b></p> <ul style="list-style-type: none"><li>• To follow weekly/daily lesson plans provided by the class teacher or teacher of the deaf in order to be familiar with the concepts, language, and vocabulary that are going to be used in the learning environment</li><li>• To reinforce instructions that may be missed or misunderstood</li><li>• Working under the supervision of the teachers, to provide the highest quality lesson differentiation</li><li>• In collaboration with teachers, to use initiative and professional judgement to withdraw pupils for additional tutoring where appropriate</li><li>• To liaise with teachers about activities undertaken and any problems arising from them, and discuss how to prepare for any future activities planned</li><li>• To support hearing children of differing abilities and behaviours in class, if the deaf child is working independently</li></ul>

*This school is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment.*

**Assessment**

- To record observations and evaluations of children’s progress with reference to set learning objectives
- To provide information to support teachers in strategic planning (e.g. provision maps, annual reviews, speech and language therapy assessments etc)

**Physical Support**

- To carry out any occupational therapy tasks under the guidance of the OT
- To carry out any exercise programmes set up by Physiotherapist, meeting the children’s physical needs
- To supervise children during breaktimes

**Resources**

- To maintain all equipment used to support the children's physical needs, making sure it is clean and in good working order
- To assist the teacher of the deaf or class teacher in the preparation and adaptation of teaching materials, equipment and IT software that facilitate the pupils’ access to the curriculum
- To carry out a range of duties as directed by teaching staff (e.g. preparation of language resources/artwork/displays/laminating; assemblies/presentations; computer/digital camera/ipad images)

**Other**

- Employees are expected to comply with any reasonable request to undertake work of a similar level not specified in this job purpose
- All employees are expected to follow the Staff Code of Conduct and are thereby required to have due regard for safeguarding, data protection, health and safety in the workplace regulations, promote equal opportunities, exercise professionalism and uphold the values of member schools and Learning Partners Academy Trust
- All employees must be committed to their own continued professional development and appraisal and to undertake INSET and other training as identified through annual performance management

**PERSON SPECIFICATION****Qualifications****Essential/  
Desirable**

Good standard of general education with at least GCSE grade C/4 or above in English and Maths or equivalent experience

E

Signature Level 2 in British Sign Language (or equivalent)

E

**Knowledge and Experience****Essential/  
Desirable**

Experience of working with children

E

Experience of working with children with deafness or special educational needs

D

<b><u>Professional Skills and Abilities</u></b>	<b><u>Essential/ Desirable</u></b>
Good written and oral communication skills	E
Ability to build sound relationships with staff and children	E
Ability to prioritise and plan own workload effectively	E
Ability to use initiative	E
Basic ICT skills	E
<b><u>Personal Qualities</u></b>	<b><u>Essential/ Desirable</u></b>
Willingness to undertake further training and development.	E
Willingness to work flexibly	E
Maintain a personal commitment to professional development linked to the competencies necessary to deliver the requirements of this post.	E